

From: [Little, Bill](#)
To: [Shultz, Kim](#)
Subject: RE: Devil's Swamp Lake
Date: Thursday, May 14, 2015 2:45:00 PM

The fact sheet looks great. I sent it to Bart Canellas, he is the RPM, but he already OKed it and the changes are very minor. I will not be back in the office until the 21st. When you get the mailing list go ahead and get it ready to go out.

Thanks Bill

Bill Little
Region 6 USEPA
Community Involvement
Coordinator/SEE
214.665.8131
little.bill@epa.gov

From: Shultz, Kim
Sent: Wednesday, May 13, 2015 3:32 PM
To: Little, Bill; Walters, Donn
Cc: Ortiz, Christina
Subject: RE: Devil's Swamp Lake

Bill, attached is a revised draft of the fact sheet that you asked to be mailed out. We added a border and adjusted the spacing a bit to balance columns. I also added email addresses for each of the contacts, but that can be removed if you did not want that information included. I was not sure how you wanted the photos, that is, I didn't know if you wanted them included in with the text, etc., but I tried to place them neatly at the end (if that is where you wanted them).

Please let me know if this is acceptable or what changes you want us to make.

Donn, you mentioned providing us with the mailing list for this site, but I have not received it yet.

Thank you.

Kim

Kim Shultz
ESS Program Manager
TOEROEK ASSOCIATES, INC.
214-665-3147

From: Little, Bill
Sent: Wednesday, May 06, 2015 9:35 AM
To: Shultz, Kim
Cc: Walters, Donn



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Subject:

Kim,

I will need this fact sheet mailed to the Devils Swamp lake mailing List which Donn will have to get from CH2M Hill. Please check for errors in wording 67/or formatting. There is no emergency just as soon as you can get to it.

I need the two posters for Wilcox by next Wednesday May 13, because Katrina is leaving early for the site and will be taking them with her. I will be combining them with other materials.

Thanks,
Bill

Bill Little
Region 6 USEPA
Community Involvement
Coordinator/SEE
214.665.8131
little.bill@epa.gov